

BANK GUARANTEE ISSUANCE REQUEST LETTER

To,

Date: _____

The Manager,
CSB Bank Ltd.

_____ Branch

I/We hereby request you to issue on my/our behalf and from my/our account a bank guarantee as per the following conditions:

Particulars	Details
Beneficiary Name & Address with Pin Code	_____ _____ _____
PAN No. (in case of Electronic BG)	_____
Date of Incorporation	_____
Constitution Mobile No.	_____
Email Id	_____
Beneficiary Bank Details	_____
Bank Name	_____
Bank Account No.	_____
Bank IFSC Code	_____
Bank Swift Code (in case of Foreign BG)	_____
Bank Guarantee Amount	_____
Purpose of Bank Guarantee (please tick _/ whichever is applicable)	Advance Payment Performance Security Deposit Construction Work Bid Bond Counter Guarantee
Tenor of Bank Guarantee	_____
Claim Period of Bank Guarantee	_____
Place of issuance of the Bank Guarantee	_____
Margin (FDR) Details, if any	_____
Sanctioned BG limits, if any	_____
IEC Code (if applicable)	_____

Kindly Debit our Account No. _____
maintained with you for margin.

We hereby authorise you to debit our Account No. _____
to recover Bank Guarantee Issuance Charges / Commission.

Note:

- Bank guarantee format contains some onerous clauses which makes the guarantee open ended in terms of tenor and/or amount.
- I/We hereby agree, confirm, declare and undertake to indemnify CSB Bank Limited as per the one time indemnity executed in favour of the CSB Bank Limited.

**DECLARATION-CUM-UNDERTAKING UNDER FEMA 1999 (REQUIRED IN CASE OF FOREIGN BANK
GUARANTEE ONLY)**

- I/We hereby declare that the transaction the details of which are specifically mentioned in this request letter does not involve and is not designed for the purpose of any contravention or evasion of the provisions of the aforesaid Act or of any rules, regulation, notification, direction or order made thereunder. I /We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration. I/We also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the company.
- We hereby irrevocably and unconditionally agree to indemnify and hold CSB Bank, at all times, fully harmless from and against any and all delays, charges, costs, expenses, claims, liabilities, losses, or penal interest of whatever nature that may arise, result from, or be attributable to the funds being placed on hold, withheld, restrained, or otherwise kept pending by the Nostro banker pursuant to their internal compliance checks or related due-diligence procedures. We further acknowledge that such actions by the Nostro banker are beyond the control of CSB Bank, and accordingly, we undertake that no responsibility, obligation, or liability shall accrue to CSB Bank in relation thereto.

Your Faithfully,

For. _____

Authorised signatory

Company Stamp / Seal